

# BIG PARK REGIONAL COORDINATING COUNCIL, INC.

## DECEMBER REGULAR MEETING MINUTES

9:00 A.M., Thursday, 11 December 2008  
Sedona Fire Station #3 - 125 Slide Rock Road, Sedona, AZ 86351

(Note - previous **MINUTES** and **EXHIBITS** may be viewed at [www.BigParkCouncil.org](http://www.BigParkCouncil.org))

**Call to order** - Pledge of Allegiance

**1. Determine Quorum by Roll Call** – **21 of the 27 Members of the Council were present and 6 were absent** – please see attendance record **Exhibit A** at the end of these minutes

**2. Agenda changes from Executive Board meeting** – Dorothy O'Brien - the Executive Board had its monthly meeting at the Forest Service Administrative Offices, Conference Room, on Monday, 8 December 2008 at 9:30 A.M. The circulated revised agenda reflects actions taken by the Executive Board.

**3. President's Report** - Dorothy O'Brien, President, opened the meeting by recognizing guests including Jennifer Perry of Camp Soaring Eagle, and Jennifer Wesselhoff of the Chamber of Commerce. Jennifer Perry thanked the Big Park community for its support of their project and invited everyone to their open house on Saturday, December 13<sup>th</sup> – there will be a tour of the first of the completed camper cabins.

**4. New Members/Member Changes** – **Paul Campanella** is the new Alternate for Cathedral Rock Ranch.

**5. Secretary's report** - Henry Reiter reported that no comments were received on the November 2008 draft minutes; on motion made and seconded, the **minutes were approved by voice vote with no objections**.

**6. Treasurer's report** – Dave Norton- this month's accounting report was unanimously accepted without comment.

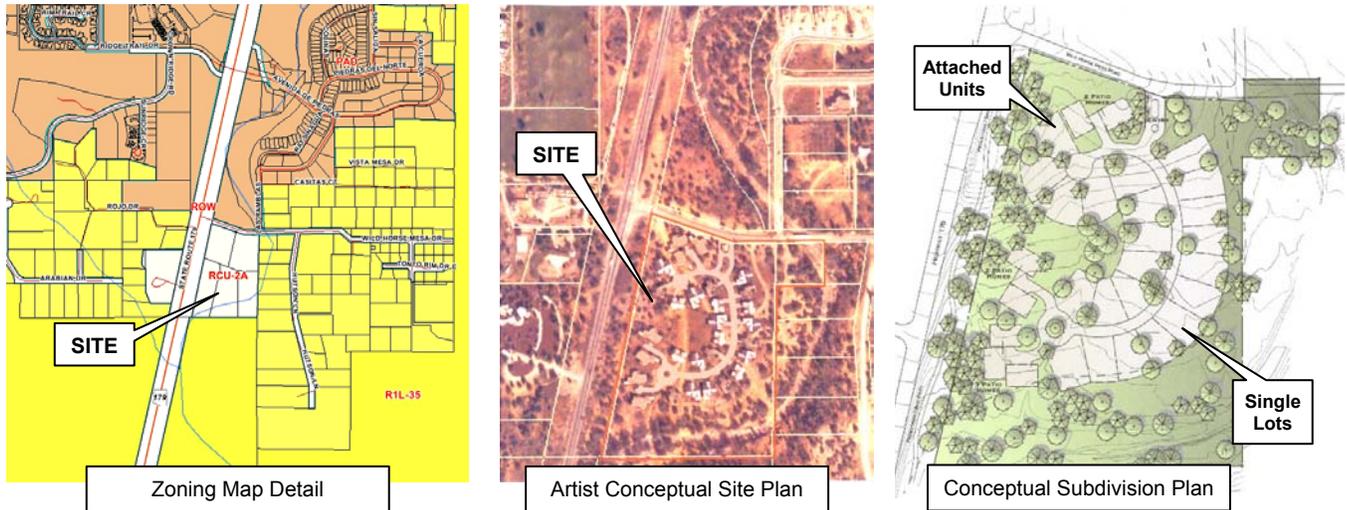
- (a) **2009 Budget Review** – this budget was presented last month and there were no additional comments this month. The 2009 Budget will be voted on in January. Given previous practice and the availability of funds in the BPRCC's accounts, on motion made and seconded, a **\$300 donation to Sedona Winds to offset annual use of meeting spaces for BPRCC was approved by voice vote with no objections**.
- (b) **Ad Hoc Scholarship Committee** – Jane Petty – the committee had two meetings in the past month, with one member also meeting with a Red Rock High School (RRHS) representative, Cathy Moore. The committee developed a draft set of criteria for the scholarship consisting of (1) **program criteria** including working with a contact at the RRHS; (2) **recipient criteria**, including residency, scholastic achievements and plans to attend an Arizona college; and (3) **award and follow up process** by the Council. The Council is scheduled to vote on the recommendations (see **Exhibit B**) at the January 2009 meeting.

**7. Corresponding Secretary's report** – Jane Petty – no report this month.

**8. Committee Reports** – (a reminder for Committee Chairs that a short summary of their report for **January 8<sup>th</sup>**, and any display material for the screen, should be submitted to Dave Norton no later than Friday, **January 2<sup>nd</sup>**)

- (a) **Website Committee** – Jane Petty/Dave Norton reported that PDF's may soon be posted to site.
- (b) **Recreation Committee** – Don Beard – no report this month
- (c) **P&Z Committee** - Mark Mumaw
  - (1) **Zambrano Project** – presentation consisted of:
    - (i) **Proposed project** – a total of 29 dwelling units (7 attached units and 29 individual lots) on 12 acres, a density of 2.44 units/acre
    - (ii) **Existing zoning** – RCU-2A, which provides for 2-acres per dwelling unit, or 0.5 units/acre
    - (iii) **Surrounding area uses** – to the east - residential (1 to 4 units/acre), to the south - Forest Service, to the west - a 5-unit B and B and residential (1 to 2 units/acre), and to the north - open space, residential (2.47 to 14.4 units/acre), and commercial PAD's (Golf Resort, Hilton, and Tequa)

- (iv) **Citizen participation process** – numerous meeting with neighbors and community resulting in mutually acceptable stipulations (see **Exhibit C** for agreements with the Council and the Wild Horse Mesa community)
- (v) **Required actions** – an amendment to the Community Plan, and a Zoning Map change to a PAD.



A motion was made and seconded to adopt the following P&Z Committee recommended resolution: **“The Big Park Regional Coordinating Council recommends the approval of the Wild Horse Mesa Project PAD on the Southeast corner of Wild Horse Mesa Dr. and Hwy 179 as presented in the attached Site Plan and Agreement”**.

Discussion on the motion centered on the pros and cons of incorporating the Wild Horse Mesa/Applicant community agreement into the Council’s agreement with the Applicant. After the Applicant advised the Council that he would submit both agreements along with a Letter of Intent as part of the final application to the County, the question was called and the motion was passed by voice vote with no objections authorizing the Recording Secretary to draft a **letter** for the President’s signature. After the vote, Dave Norton complemented the P&Z Committee’s work with the applicant and the neighbors.

- (2) **Special Event Permit/Temporary Use Permit** – the P&Z Committee recommended a method to host special community events like fund raiser, car washes, small concerts, car shows, etc. Points made were: (i) the current “Special Use Permit” takes over 3 months of Public Process and can cost \$1,000-\$2,000; (ii) most communities have a Special Event or Temporary Use Permit Ordinance; (iii) the Village recently lost a major event to Sedona due to the inability to properly permit the event; (iv) and the lack of such a permit encourages violation of the county’s land use ordinances.

The Sedona Village Business Association and the All American Road Committee passed resolutions that the BPRCC request the County to research and create a Special Event/Temporary Use Permit Ordinance. The following resolution passed by voice vote with no objections:

**“The BPRCC in partnership with the AARC and the SVBA will request Yavapai County to research and create a Special Event/Temporary Use Permit Ordinance.”**

- (d) **Transportation Committee** - John Gillam (meets on the 4<sup>th</sup> Monday at Sedona Winds Library 2<sup>nd</sup> Fl.)
  - (1) **Hwy 179 Traffic Signage Recommendations** – community comments having been coming into the Council for the past 3 months expressing their concerns and making recommendations on Hwy 179 traffic signage. The Transportation Committee has summarized these concerns and comments into 6 “problem” areas as follows (see **Exhibit D** for full Transportation Committee report):
    - (i) **East/west street names on Hwy 179** - insufficiently visible to alert motorists on Hwy 179 – recommendation is to use European-style signs that combine circular arrow with street names
    - (ii) **Yield signs** – need to be more “specific” and better located in advance of the roundabout – recommendation is to add small “Yield to traffic in the Circle” signs to standard “Yield” sign

- (iii) **Sign post clutter** – too many signs in same vicinity – recommendation is consolidate multiple signs on the same sign post
- (iv) **Lack of Hwy 179 signs on east/west streets** – approaching Hwy 179 – recommendation is to use similar signs as in (i) above.
- (v) **Sign placement relative to other signage** – some traffic signs obscure commercial signs and other traffic signs; instances where shrubbery is partially obscuring traffic signs; multiple signs of same type next to each other; some signs are ineffective because they are too high; and in at least one instance, a sign is too far from edge of highway to be noticed
- (vi) **Pedestrian crossing markings** – crosswalks are difficult to see, especially at night – recommendation - add “Yield to Pedestrians in Crosswalk” signs at north and south roundabouts

**On motion made, seconded, and passed on a voice vote with no objections, the Recording Secretary was authorized to draft a letter requesting the County to work with Council representatives to follow up on these traffic signage issues with ADOT and bring the parties together to discuss and clarify the recommendations and formulate a plan of implementation.**

- (e) **Nominating Committee** – Jeff Dunn – last month the Nominating Committee submitted the following slate of officers for 2009: President – Dorothy O'Brien; Vice President - Mel Copen; Treasurer - Dave Norton; and Secretary - Henry Reiter. President O'Brien opened the floor to any other proposed slate of officers from Council Members. With no other slate being offered from the floor, **on motion made, seconded and passed by voice vote with no objections, the new Council officers for 2009 are:**
  - President – Dorothy O'Brien**
  - Vice President - Mel Copen**
  - Treasurer - Dave Norton**
  - Secretary - Henry Reiter**

#### 9. Visitor Presentation – none this month

**10. Other Reports** – (The Council seeks to have attendees at meetings of the following organizations. In the interest of shortening meetings, these reports will be made on a rotating schedule of 2-3 per month – please see reminder about report summaries and display material agenda item #8 above)

- (a) ADOT Executive Team (Gillam/Berkshire)
- (b) Yavapai County Regional Planners Workshop (Mumaw)
- (c) Verde Valley Master Regional Trails Plan
- (d) Verde Valley Regional Transportation (Gillam)
- (e) Red Rock Road Enhancement Maintenance District
- (f) **Sedona Fire District** – Don Harr reported that he and Charles Christiansen have taken their seats on the Board; that the former Chairperson has resigned leaving the Board with 4 members, and there is some discussion about dealing with tie votes until the 5<sup>th</sup> seat is filled. In response to a question about recent criticism of his failure to support the District's fireman, Don said that his criticism of the previous Board's lack of public accountability should not be confused with his staunch supporter of fireman both in the District and statewide. Don promised to keep the public abreast of the Fire District's Board activity.
- (g) Sedona-Oak Creek School District (Montgomery)
- (h) Yavapai County Schools
- (i) Big Park Wastewater Improvement District (Ruth Kane)
- (j) Village Library Center - Carolyn Fisher
- (k) **Sedona Village Business Association** – Dave Cook provided an update on SVBA activities including the upcoming annual mixer in February (probably at the Hilton) and the association's annual meeting to elect new directors in May. Dave invited the community to participate in the association's meetings and activities – meetings are held on the 1<sup>st</sup> Monday of the month, at 4:30 PM, Sedona Winds 2<sup>nd</sup> floor.
- (l) **Community Issues Committee** – Chamber of Commerce – Dave Norton reported on Chamber of Commerce meeting on November 18<sup>th</sup> at Enchantment Resort that he attended representing the Council; Yavapai College's new small business support program (call A. Roy Horn at 649-4587); and advised that, yes, a Staples is coming to Sedona.
- (m) Verde Valley Intergovernmental Meetings (O'Brien)
- (n) **Community Plan Review Committee** – Norm Murdock – the Committee's first report cited the County's General Plan provisions where any community which has experienced rapid growth and development and whose community plan is 10 or more years old is encouraged to update its community plan. Given how

the Big Park area has grown since the last update in 1998, the Big Park Regional Coordinating Council consequently believe this is an appropriate time to consider updating Big Park’s Community Plan. The Committee adopted the following mission statement: to update the Plan and help guide future growth of the Community in a manner that will maintain and enhance a safe and secure quality of life for Community residents, businesses and workers and foster a vibrant and stimulating economic, social and cultural environment by:

- (i) **Identifying the major changes that have occurred in the Community and their likely impact on its future**
- (ii) **Examining the unfulfilled elements of the Plan to determine if they are still desirable, and if so, how to best achieve them;**
- (iii) **Reviewing the residential aspects of the Plan to determine if any changes are necessary;**
- (iv) **Creating a dynamic updated Plan to encourage enhanced street appeal and economic activity along the Community’s 179 corridor in ways that are consistent with the life-style desired by the residents;**
- (v) **Including elements in the Plan to build a Community identity which will link residential and business interests and serve as a magnet for visitors;**
- (vi) **Identifying and addressing any security issues which may exist; and**
- (vii) **Coordinating efforts with the appropriate governmental authorities and Community organizations by obtaining broad involvement from the Community in updating the Plan.**

Seven subcommittees were formed to coordinate input from various community organizations and volunteer groups. Those subcommittees and the chairpersons are:

- (1) Land Use and (2) Public Safety subcommittees chaired by Karen Daines
- (3) Transportation Subcommittee chaired by Tom Graham
- (4) Utilities/Energy and (5) Environmental Issues subcommittees chaired by Peter Gendron
- (6) Parks/Recreation/Schools and (7) Community Identification and Promotion subcommittees chaired by Mel Copen

**11. Old Business** – none this month

**12. New Business** – none this month

**13. Announcements**

- (a) “Holly Day” Full Moon Walk - December 20<sup>th</sup> 4-7 PM, Santa at the Farmer’s Market, live music at La Plaza, trolley will circulate between venues – be sure to bring your Sedona Food Bank donations
- (b) Camp Soaring Eagle Open House – Saturday December 13<sup>th</sup> 1-3 PM
- (c) Train Show – near Canyon Moon theater in the Factory Outlets shopping center runs from December 18<sup>th</sup> through the 31<sup>st</sup> – call Jeff Dunn for more information

**14. Adjournment** – the meeting adjourned at 10:55 AM

Exhibit A - Attendance
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Bell Rock Plaza Association	Present	Pinon Woods I	Absent
Canyon Mesa	Present	Pinon Woods East II	Absent
Casa de Piedras	Present	Pinon Woods North III	Present
Cathedral Rock Ranch	Present	Ridge at Sedona	Present
Cathedral View II	Present	Sedona Golf Resort HOA	Present
Firecliff Community Association	Absent	Sedona Village Business Association	Present
Highland Estates	Present	Sedona Village Lodging Association	Present
La Barranca I	Present	Sundance HOA	Absent
La Barranca II	Absent	Valley Vista Estates	Present
Las Piedras	Present	Village Estates HOA	Present
Oak Creek Country Club Estates I	Present	Village of Oak Creek Assoc [VOCA]	Present
Oak Creek Country Club Estates III	Absent	Village Park	Present
Oak Creek Estados	Present	Wild Horse Mesa	Present
Pine Valley	Present		