

BIG PARK REGIONAL COORDINATING COUNCIL, INC.

JANUARY REGULAR MEETING MINUTES

9:00 A.M., Thursday, 8 January 2009
Sedona Fire Station #3 - 125 Slide Rock Road, Sedona, AZ 86351

(Note - previous **MINUTES** and **EXHIBITS** may be viewed at www.BigParkCouncil.org)

Call to order - Pledge of Allegiance

1. **Determine Quorum by Roll Call** – 21 Members were present and 6 absent, per **Exhibit A** as follows:

Bell Rock Plaza Association	Present	Pinon Woods I	Present
Canyon Mesa	Absent	Pinon Woods East II	Present
Casa de Piedras	Present	Pinon Woods North III	Present
Cathedral Rock Ranch	Absent	Ridge at Sedona	Present
Cathedral View II	Present	Sedona Golf Resort HOA	Present
Firecliff Community Association	Absent	Sedona Village Business Association	Present
Highland Estates	Present	Sedona Village Lodging Association	Present
La Barranca I	Present	Sundance HOA	Present
La Barranca II	Absent	Valley Vista Estates	Present
Las Piedras	Present	Village Estates HOA	Present
Oak Creek Country Club Estates I	Present	Village of Oak Creek Association	Absent
Oak Creek Country Club Estates III	Absent	Village Park	Present
Oak Creek Estados	Present	Wild Horse Mesa	Present
Pine Valley	Present		

2. Agenda changes from Executive Board meeting – Dorothy O'Brien - the Executive Board had its monthly meeting at the Forest Service Administrative Offices, Conference Room, on Monday, 5 January 2009 at 9:30 A.M. The circulated revised agenda reflects actions taken by the Executive Board.

3. President's Report – Dorothy O'Brien presented Thomas Graham, the outgoing Vice President with a plaque for his service for the past two years.

4. New Members/Member Changes – none this month

5. Secretary's report – two corrections were noted by Members – Paragraph 8(c)(v) see single word change in red, and Paragraph 10(l) see date change in red. On motion made and seconded, the minutes were approved as amended, by voice vote with no objections.

6. Treasurer's report – Dave Norton- this month's accounting report was unanimously accepted without comment.

- (a) **Treasurer's Report** – see **Exhibit B**
- (b) **Review and consideration of 2009 Budget** – the 2009 draft Budget was presented and discussed at both the November and December 2008 regular meetings. There was further discussion of the line items for a scholarship program and the village library, and on motion made and seconded, the Council adopted the 2009 Budget by voice vote with no objections.

7. Corresponding Secretary's report – President O'Brien announced the appointment of Fran McWherter as the new Corresponding Secretary.

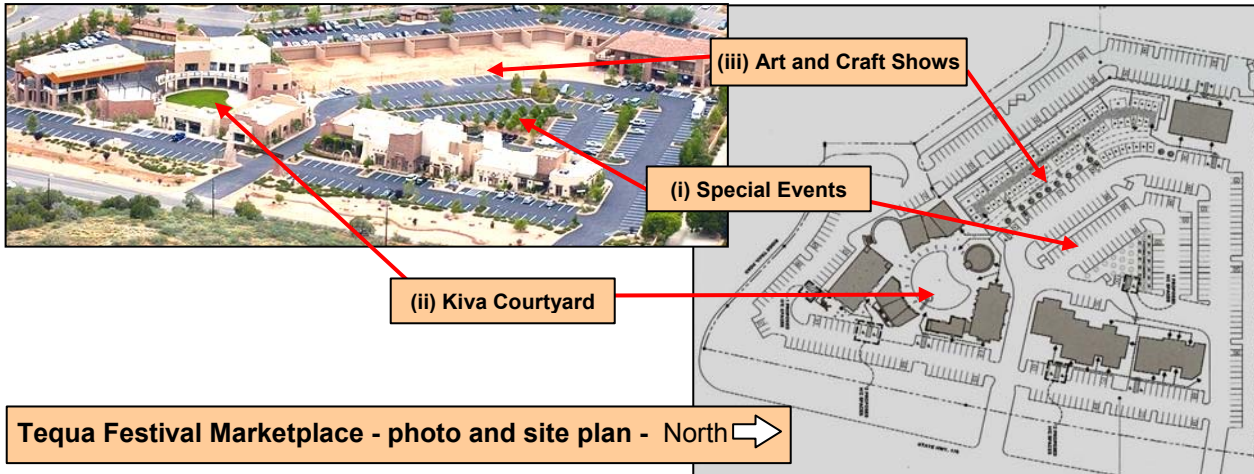
8. Committee Reports – (please submit a short summary of reports, presentations and display material for the screen for next month's Meeting should be submitted to Dave Norton no later than Friday, **February 6th**)

- (a) **Website Committee** – Dave Norton reported that the website is now being updated with PDF's.
- (b) **Recreation Committee** – Don Beard proposed the following committee members: Don Beard, Chair, Bob Carlile, Nicole Davis, Susan Korth, and Nancy Zelinsky. Upon motion made and seconded, the Council approved the committee members by voice vote with no objections.

(c) **P&Z Committee** - Mark Mumaw proposed maintaining last year’s membership plus the addition of Tom Graham, and a new alternate, Carolyn Fisher. Upon motion made and seconded, the Council approved the committee members by voice vote with no objections.

(1) **Tequa Proposed Special Use Permit** – Tequa management is proposing a Special Use Permit to provide annually for:

- (i) **10 Special Events** in rear parking lot including Christmas and Easter shows, a Boys and Girls Club fund raiser and a Hopi-Navajo Invitational Art Show
- (ii) **24 Kiva Courtyard** – events in this area to include musical entertainment, comedy shows and various performances for 100-200 people during the 3 – 9 PM time slot; and
- (iii) **30 Art and Craft Shows** - in rear dirt area which will be landscaped and outfitted with open air canvas canopies, and accommodate 300-500 people over 2 days. Temporary banners and signage are proposed for these events.



The P&Z Committees concerns and issues include noise from the musical events, the number of events, parking and traffic, and temporary signage. The committee’s recommendations are for a 2-year trial period, 10 Special Events, 10 Kiva Courtyard events (rather than 24), and 10 Art and Craft shows (rather than 30). In addition, the committee recommends that the applicant commit to working with neighbors to mitigate noise, monitor traffic and parking, and develop acceptable signage. The **estimated time-line** for the process is:

- 1/16/2009 – Applicant’s Citizens Participation Meeting – 2-4:00 PM at Tequa office
- 1/20/2009 – Special Council P&Z Committee Meeting – 8:30 AM at Tequa office
- 1/21/2009 – County Comment Deadline
- 1/27/2009 – County Advertises deadline
- 2/18/2009 – County public P&Z Commission Hearing
- 3/16/2009 – County public Board of Supervisors Meeting
- 4/??/2009 – Proposed Easter Show at Tequa

After some discussion and support by adjacent residential associations of the committee’s recommendations, the following motion was made seconded, and approved by voice vote with no objections:

“Per Article III, Section 5 of the Bylaws, the Council empowers the Planning and Zoning Committee with the Executive Boards approval to comment directly to Yavapai County Development Services concerning the Tequa Special Use Permit application (H8140).

Following the Citizens Participation Meeting on 1/16/2009, the P & Z Committee will hold a special meeting on 1/20/2009 and review the application and public comment.“

(d) **Transportation Committee** - John Gillam recommended the following committee members: Sheri Walter, Steve Suter, Norm Murdock, Joanne Johnson, Bob Herring, Jim Gibson, John Gillam (Chairperson) and Tom Hutchinson, with alternate members: Hugh Coble, and Don Troutman. Upon motion made and seconded, the Council approved the committee members by voice vote with no objections.

9. Special Presentations – President O'Brien and Vice President Copen presented an outline of some Council goals and objectives for the New Year and opened discussion of a proposed **ad-hoc committee** for consideration. The theme of the presentation was the visioning of the community's future that will maintain and enrich quality of life for residents, businesses, and visitors while fostering a vibrant and stimulating economic, social and cultural environment. An outline of the presentation included the following:

COUNCIL'S FORMATION/EARLY YEARS

- 1996 - Council formed to be the voice of the community
- 1998 - Council updates the Big Park Community Plan

PURPOSE OF THE COUNCIL

- Act as a forum for identification, discussion and dissemination of information on community issues, and where problems are identified, seek solutions
- Give expression to the thoughts and interests of the community and to communicate those interests to County, State and Federal bodies and agencies

COUNCIL MEMBERSHIP

- Founded by 12 members in 1996, the Council has more than doubled its size to the current membership of 27 HOA's, neighborhood associations, and business organizations, each of which has one vote.
- Each Member pays \$125 per year in dues. Fiscal health and accountability are maintained by the Treasurer, the Budget Committee and an annual Audit Committee

2009 GOALS AND OBJECTIVES

- Education the community on the purpose, function, and benefits of the Council
- Update of the Big Park Community Plan
- Resolve SR 179 signage concerns with ADOT and the County
- Develop commercial signage guidelines
- Fostering a sense of Community identity

BENEFITS OF MEMBERSHIP

- Have a voice in your Community
- Have your concerns heard and considered at all levels of government
- Be a part of how this Community evolves
- Participate in creating a sense of place and community
- For further information, visit our website at:

LONG TERM GOALS

- Strengthen relationships with Verde Valley unincorporated communities totaling 35,000 residents, including: Big Park, 6,200; Cornville, 4,800; Verde Villages, 16,000; Beaver Creek/Lake Montezuma 4,300; and Bridgeport 1,000
- Build relationships with Prescott-area unincorporated communities
- Fact-Finding on issues such as: how does the County change to 5 County Supervisors by 2012 election; can or should Yavapai County be split; and consider an update of the prior Council study of village Incorporation/annexation

EXISTING COUNCIL COMMITTEES

- Standing Committees: Transportation, Planning & Zoning, and Recreation/Youth Activities
- Ad-hoc Committees: Community Plan Review, Budget, Audit, Nominating, and Website

PROPOSED NEW AD-HOC COMMITTEE

- To identify and facilitate future paths of growth for the community in order to enhance quality of life and sustain a vibrant and stimulating economic, social and cultural environment
- Goals of the New Committee
Visions of tomorrow start today!
- Help identify and crystallize a community vision
- Facilitate long-range implementation of that vision
- Communicate and coordinate with all constituencies
- Facilitate outreach to the local & extended community
- Provide orientation for new members
- Develop & monitor progress measures

NEW COMMITTEE TO WORK CLOSELY WITH

- Each of the committees of the Council;
- Other village community organizations
- County, state, and, where applicable, national organizations
- The greater Sedona community
- Other communities which have created and implemented exciting and innovative visions
- And, above all, with the residents, businesses and social organizations within our community and with visitors

POSSIBLE NAMES FOR NEW COMMITTEE

- Community Vision and Enrichment
- Future Planning
- Vision Creation & Implementation
- Coordination/Communication/Creativity
- Quality of Life Enhancement
- Paths for the Future
- Community Building
- Attaining Visions for Tomorrow
- Community Transformation
- Roadmap for the Future
- Long-Range Goals and Implementation

On motion made and seconded, the Council voted to form an ad-hoc committee pursuant to the Vice President's recommendations by a voice vote with no objections.

10. Other Reports – (The Council seeks to have attendees at meetings of the following organizations. In the interest of shortening meetings, reports by attendees will be made on a rotating schedule of 2-3 per month – **please see reminder about report summaries and display material under agenda item #8 above**)

- (a) ADOT Executive Team (Gillam/Berkshire)
- (b) Yavapai County Regional Planners Workshop (Mumaw)
- (c) Verde Valley Master Regional Trails Plan
- (d) **Verde Valley Regional Transportation** - John Gillam provided a press release regarding the **Verde Valley Multimodal Transportation Study** – the County invites the public to attend three open houses next week to provide input on the findings, conclusions, and draft recommendations. You may contact **Phil Bourdon**, Public Works Director at Yavapai County **(928) 771-3183**. Specifics of those meetings can be viewed on the Council's website www.BigParkCouncil.org – the dates are:
 - **Camp Verde – January 13th**
 - **Cottonwood – January 14th**
 - **Sedona – January 15th**
- (e) Red Rock Road Enhancement Maintenance District
- (f) **Sedona Fire District** – Don Harr has been elected by the District Board to be its Chairperson. Currently the 5-member Board has a vacancy, which is expected to be filled by a majority vote by the 4 sitting members – a decision on the 5th Board member is expected by January 20th. The search for a new Fire Chief is still in progress. **The next meeting of the Board is scheduled for January 28th, 3:00 PM at the West Sedona fire house.** Note that the Board meets on the last Wednesday of each month.
- (g) Sedona-Oak Creek School District (Montgomery)
- (h) Yavapai County Schools
- (i) **Big Park Wastewater Improvement District** – Mark Mumaw reported on the ongoing work of the District Board with the approximate 25 village food establishments regarding grease traps. This is a particular concern of the Board and those food establishments because of the level of grease being released by these establishments into the system. Progress is being made through a series of monitoring and education initiatives to lower grease levels before reaching the District's treatment plant – an effort that should pay off in controlling future treatment plant operating costs.
- (j) Village Library Center - Carolyn Fisher
- (k) Sedona Village Business Association
- (l) Community Issues Committee – Chamber of Commerce (Dave Norton)
- (m) Verde Valley Intergovernmental Meetings (O'Brien)

11. Old Business – none this month

12. New Business

- (a) The February regular meeting of the Council is scheduled to include a presentation on public safety in the village
- (b) The Audit Committee needs to commence its work in February and volunteers are needed
- (c) The March regular meeting of the Council is scheduled to include a presentation on the village library

13. Announcements

- (a) **Verde Valley Multimodal Transportation Study presentation** - Wednesday, January 14, 2009 at 5:30 - 7:30 PM Yavapai Supervisors Chambers in Cottonwood, and Thursday, January 15, 2009 at 5:30 – 7:30 PM Sedona City Council Chambers
- (b) **Magical Journeys** – January 28th, 6:00 PM at Cucina Rustica – “A Taste of Italy”
- (c) **Citizen Participation Meeting on Tequa Special Events Permit** – January 16th, 2-4:00 PM at Tequa Management Office
- (d) **Museum of Northern Arizona Muses** – January 12th

14. Adjournment – the meeting adjourned at 10:55 AM