

BIG PARK REGIONAL COORDINATING COUNCIL
MINUTES OF MARCH 2010 MEETING

THURSDAY, MARCH 11, 2010

Sedona Fire Station #3 - 125 Slide Rock Road, Sedona AZ 86351

The meeting was called to order by President Mel Copen.

Noel Campbell was introduced; he is a candidate running for the AZ State House of Representatives from Legislative District 1 and at the request of President Copen, he led the Pledge of Allegiance. Vice President Norton led the assembly in one verse of "America the Beautiful".

1. **Roll Call:** Twenty of twenty-six representatives were present, constituting a quorum. Absent were representatives from La Berranca I, Oak Creek Country Club Estates III, Pinon Woods I, Ridge at Sedona, Sedona Village Lodging Association, and Wild Horse Mesa.
2. **Agenda:** This agenda was created by the Executive Board at their meeting on March 8, 2010, 9:30 AM, at the Red Rock Ranger Station, 8375 SR 179.
3. **President's Report:**
 - (a) President Copen reported on meeting with Supervisor Chip Davis and Steve Mauk, interim Director, Yavapai County Development Services. The Plan Review process is likely to be abolished. The County is moving toward a county plan due by 2015. Supervisor Davis was supportive of the Council's Vision effort; this work could be a model for other communities.

Sedona Village Business Association has submitted an application for a grant (which is still unawarded) to study signage; there is support for this at the County level.

Supervisor Davis will meet with the Council at their June and September meetings; he will meet with the Council Executive Board in May and November. He will hold a community meeting tonight, March 11, at VOCA, 6pm.
 - (b) BPRCC Executive Board and committee chairs will meet with the VOCA board on March 19, at VOCA.
 - (c) A letter was received from the Library listing donations for the Sedona Public Library in the Village since 2005. The letter and listing are at the end of these minutes marked Exhibit A.
4. **New Members or changes:** Secretary McWherter reported receiving notification that VOCA has appointed three more alternates. Dave Benore is the senior voting member and the following may vote in his absence: Steve Nelson #1; Joanne Johnson #2; Jim Gibson #3; Jay Merkle #4; and Elaine Brown #5.

Mark Mumaw reported Hal Berman has been appointed Alternate for Sedona Golf Resort.
5. **Secretary's Report:** Secretary McWherter reported there had been several corrections to the Feb. 11 minutes which she explained; **moved, seconded** to accept the minutes as corrected. **Passed.** The corrected minutes will be posted on the BPRCC website.
6. **Treasurer's Report:** Treasurer Mumaw reported that the Council has purchased its own copy of QuickBooks, which will be passed along to the new treasurers. Report filed for audit.
7. **Corresponding Secretary's Report:** Tom Graham reported that 3 letters have been sent to the Hilton, Village Chevron and Village Dentistry all of which made contributions to the Feb. 11 workshop. Another letter was sent to ADOT in support for the Council's involvement in the aesthetic interchange project at I-17 and SR 179. A third letter was sent to the Verde Independent correcting an article that had been printed in February.

8. Committee Reports:

- (a) **Recreation Committee:** Jay Markle reported that three members of the committee from last year will be staying on this year; they are Bob Carlisle, Nicole Davis and Susan Korth. Steve Gardner, School Principal, has agreed that Big Park Community School can be used this year. **Moved, seconded, passed,** the committee members are approved.
- (b) **P&Z Committee:** Mark Mumaw reported on 2 issues:
- (1) **Bell Rock View Condos Use Permit:** These are apartments converted to 10 condo units. This is a VOCA property. The owner has applied for a permit for "vacation rentals" which are for less than 30 days. The owner can't sell the condos in this market so he wants to rent them until the market improves. This does not fall under the any of the lodging or B&B regulations of the County. They would be 10 separate properties which would have the short-term rental permission travel with the deed, so every time one condo is sold the new owner would have the right to rent it for short-term vacations. Both the County and Sedona have been pursuing violators of short-term rental regulations. VOCA has reviewed the application and rejected it due to its own regulations against short-term rentals. The P&Z Committee recommends the Council support VOCA and deny the application. **Moved, seconded and passed.**
 - (2) **Villas at Las Piedras:** This is a request for a minor site plan amendment change to an already-approved PAD for 55 units. The new site plan shows a reduction in size of the units; this change is due to market conditions. Two-story units with garages underneath have been changed to two-story units with a single-car garage and parking outside for another vehicle. There is no change in density, no known opposition. P&Z recommends that the Council approve the amendment. This development is no longer being built one 8-plex at a time; these will be individual lots with buildings sold as a package. **Moved, seconded.** Dave Norton and Sedona Village Business Association abstain. One was opposed; everybody else voted in favor. **Passed.**
- (c) **Transportation:**
- (1) Chair John Gillam reported that last year's committee members are staying on; Dave Gill is a new member of the committee this year. Committee members staying on are Shari Walter, Steve Suter, Norm Murdock, Joanne Johnson, Tom Hutchison, Bob Herring, Peter Gendron. Alternates are Don Troutman, Jim Gibson and Hugh Coble. **Moved, seconded, passed,** the committee is approved.
 - (2) **Emergency access issue:** This item will be handled outside this meeting.
 - (3) **TGIF celebration:** Saturday June 19, 2010. Its new name is "Follow the Red-Brick Road" and is now being coordinated by the Chamber of Commerce. Next meeting is March 29, 8:30am at Sedona City Hall. Bob Carabell will attend as representative of the All-American Road Committee, and Kathy Nelms will attend for the Council.
 - (4) **Curbs of roundabouts:** ADOT is going to re-do all of them as "roll curbs". The designers didn't allow for low-clearance trucks and the curbs are chipped. This will cost only \$78,000. The ADOT memo is Exhibit B of these minutes.
- (d) **Community Plan Committee:** Chair Norm Murdock announced that since the committee will be abolished by the County, all seven subcommittees should forward information, questions, material developed to Mel Copen as Chair of the Vision and Enhancement Committee. He thanked everyone who served on the Plan committee. President Copen thanked Norm for an incredible job as chair of the Plan committee, his leadership and good humor; he thanked the members of the committee: Tom Graham, Henry Reiter, Peter Gendron, Dorothy O'Brien as ex-officio and for a while, Karen Daines, and the seven subcommittees. **Moved and seconded** to abolish the Community Plan Committee; **passed.**

It was pointed out that there is a County Plan that will be updated as required by the State by 2015. There will be plenty of public input.

- (e) **Vision & Enhancement Committee:** Chair Mel Copen reported that the meeting with Supervisor Davis and Steve Mauk resulted in positive support for the vision effort. A procedure has been developed that includes interface with the County Development office. Strict County guidelines do not apply to this committee. March 24 is the next meeting of this committee, which has been on hiatus since August 2009. Eighty or ninety people were working in more than a dozen sub-groups. There will be a survey, working with the League of Women Voters, by the May 1 issue of *The Villager*, two pages; one free and one the Committee will pay for. Survey questions are being worked on; they will be run by the County and the LWV. A vision is necessary before a signage developer can devise a plan for the Village. There will be many ways for people to return those surveys to the committee.
- (f) **Bylaws Committee:** Chair Mark Mumaw reported that the committee has approved, with one dissenting vote, the minutes of the January meeting. This committee's work has been completed and he requests the committee be dissolved. **Moved, seconded, passed.**
- (g) **Visitor Presentations:** Former AZ State Senator Tom O'Halleran spoke on the issues facing the Verde River Basin Partnership. The Partnership was formed as a result of the Ruskin Land Trade, one of the largest land trades in the history of Arizona, and what impact that had on the area's water. He presented a PowerPoint display showing how important water is to the area, current riparian habitat which is being diminished right now, and where in Arizona water conflicts will arise. AZ has nothing to desalinate; the Colorado River is over-allocated. Much of the history and current issues are available on the Partnership website: <http://www.verderiverbasinpartnership.org/>

Prescott area communities have said they do not want the Partnership to get the funding that was promised to study the water situation here. For some reason, they have veto power over the Partnership's ability to get that funding from Congress. Senators McCain and Kyl and Rep. Ann Kirkpatrick can obtain this funding for the Partnership. O'Halleran had a packet of letters addressed to the three legislators for Council members to sign which would be forwarded in bulk and which might convince them to access the funding. The power is with the citizens. The League of Women Voters will have a forum for water awareness month on March 31 at the Olde Sedona Restaurant, 8am, where a more detailed presentation on the Partnership will be given.

9. Other reports

- (a) **Red Rock Road Enhancement Maintenance District:** Tom Graham reported that roundabout repairs will be paid for by their designers. A vehicle ran into the wall of the Cortez roundabout; that damage is being repaired. Weeds will be sprayed when it's not raining. Plants that have died will be replaced, but no new plants will be added.
- (b) **Sedona Village Business Association:** Tom Graham reported the AZ Dept of Commerce grant applied for is still not awarded; nevertheless there is a June 30 deadline for completion of the project for which the grant will be used.

Village Library Center: Carolyn Fisher reported that there are two vacancies on the Board of Trustees for which applications are being solicited. Handouts are available on the side table at this meeting.

10. **Old Business:** Results from February meeting workshop. Small group meetings preceding the workshop indicated a desire to have Council meetings shorter; community issues raised were safety, library, taxes paid, signage; projects and roles of the Council, building communications with the County, with ADOT, and how to achieve two-way communication. Governance issues were to do research on incorporation, pros and cons; 3 vs. 5 County Supervisors; the possibility of Yavapai County being split into 2 counties; public transportation; a Village kiosk or bulletin board; and signage again.

The results from the workshop at the February Council meeting were reported in *The Villager*, March 1 issue. Major ways to enhance the impact of the Council: improving communications; reviewing the mission and structure of the Council; strengthening County relationships.

The three most important needs of the community for the Council to address are: assisting with economic development (including signage); addressing public safety issues; completing the Vision effort; exploring a regional transport system; helping the needy; building community cohesiveness. President Copen asked Council members to review the article in *The Villager* and send further comments and ideas to him.

11. New Business

- (a) **Articles of Incorporation review:** It was **moved and seconded** to table this matter until the April Council meeting due to the lateness of the hour. **Passed.**
- (b) **Donation for NSA event expenses:** President Copen asked for Council's approval to donate \$100 to Keep Sedona Beautiful for the February 17 event at the Hilton. **Moved, seconded, passed.**

12. Announcements

- (a) **Supervisor Chip Davis** will be holding a community meeting tonight at VOCA at 6:00pm. Several County officials will deliver updates and information.
- (b) **Journey to Jerusalem** is a free event at Tequa on March 26-28; one performance will be given on Friday, 2 on Saturday, 2 on Sunday. This event is being held in the Village rather than at Tlaquepaque. Volunteers are needed; see Dave Norton.
- (c) **Yavapai County League of Unincorporated Communities:** Dorothy O'Brien reported that developmental documents are in progress; when they are finished they will be given to the Council and/or the Executive Board and anyone interested. President Copen reminded the Council that they had voted to support the League but not to join it until these documents were finished.
- (d) **Olli Program:** Carolyn Fisher reported they are trying to get Osher Lifelong Learning (OLLI) courses started in the Village in the Spring. Carolyn would like to tap the expertise in the Village to teach various courses. She taught one on genealogy; Dave Norton is doing one on Microsoft Office; Tom O'Halleran may do one on water; literature is on the side table.
- (e) **Gary Johnson, Sedona Fire,** reported that the Fire Board will be meeting in the Village at Station #3 on March 24 at 3:00pm.

13. Adjournment: **Moved, seconded and passed:** Meeting was adjourned at 11:05am.

Exhibit A



March 3, 2010

Mel Copen
Big Park Regional Coordinating Council
PO Box 20248
Sedona, AZ 86341

Dear Mel:

As a matter of record, here is a list of the donations by the community for the Sedona Public Library in the Village since its opening in 2005. These donations have been used as funds to support operations of the service center.

In addition to these monetary donations, the service center has received donations of volunteer time, books, magazines, and other resources which have been essential to its operation. Contributions such as these are needed to help us continue to provide this essential service to the Village and to remain an outstanding community asset.

We look forward to working with the Big Park Regional Coordinating Council to assure the future of the Sedona Public Library in the Village.

Sincerely,


Sheila Hoffmeyer
President
Sedona Public Library Board of Trustees

cc: A. Meiggs
V. Volkman

3250 WHITE BEAR ROAD • SEDONA • ARIZONA 86336 • 928-282-7714 • FAX 928-282-5789

Village Service Center of Sedona Public Library, Inc.
Donations
January 2006 through May 2010

Date	Name	Memo	Amount
11/15/2006	Village of Oak Creek Assoc	Village of Oak Creek Association - Children's Room	35.00
11/15/2006	Village of Oak Creek Assoc	Village of Oak Creek Association - Children's Room	685.00
11/15/2006	Fine Arts & Crafts Show	VOC Fine Arts & Craftsmen Show - Children's Room	1,050.00
11/21/2006	Agers	Agers - Children's Room	1,000.00
10/04/2007	Fine Arts & Crafts Show	VOC Fine Artists - Children's Room	1,800.00
03/21/2008	Fisher, Carolyn	Birkner Award - Children's Room	1,100.00
01/04/2008		Various	405.00
02/28/2006		Dec, Jan, Feb.	11.00
04/30/2007		Dep 04-03	50.23
11/30/2007		3rd Qtr	51.14
05/30/2008		Deposit	46.20
09/12/2008	McClelland	Donation in Memory of Mary McManus	40.00
10/24/2008		DONATIONS	8.00
10/24/2008		GENERAL	3.63
10/24/2008	McClelland	Donation	1,000.00
10/24/2008	Drozdzowski	Donation	250.00
11/18/2008		Other	5.00
11/18/2008	Fine Arts & Crafts Show	Donation	2,257.00
12/09/2008	Schwilling, Diane	Donation	200.00
12/18/2008	Sackett, Beverly	Donation	25.00
01/14/2009	Satzmann, Zdenek	Donation	20.00
02/01/2009		Misposted income from FY 07/08	33.96
03/24/2009	Kusner, William	Donation	50.00
04/02/2009	Gentry, Jr., Coleman A.	Donation	100.00
04/16/2009	Cash Customer	Donation	89.30
05/28/2009	Slater, Marilyn M.	Donation	25.00
09/17/2009	Cash Customer	Donation - stamps	1.26
01/01/2009	Friends of the Library	Donation from the Friends of the Library	9,620.00
05/19/2009	Friends of the Library	Book sale from May 2008	1,881.84
07/07/2009	Friends of the Library	Book Sale - June 2009	3,417.56
07/10/2009	Sedona Public Library	Board Approved Support (if required to support operations)	7,500.00
			5,670.00

Exhibit A3

Village Service Center of Sedona Public Library, Inc.	
Donations	
January 2006 through May 2010	
11/12/2009 Big Park Coordinating Council	1,000.00
11/18/2009 Rhudy, Shirley	50.00
11/20/2009 Pawelak/Zalbor	100.00
11/30/2009 Sedona Public Library	82.57
12/17/2009 Big Park Community School	128.63
12/31/2009 Graf, Christine & Robert	40.00
01/13/2010 Big Park Community School	3.00
1/20/2010 Fine Arts & Crafts Show	1,276.00
2/4/2010 Friends of the Library	2,460.00
	<u>32,231.32</u>
Future Commitments	
2009/2010 Friends of the Library	4,070.00
2009/2010 Sedona Public Library	4,501.00
2010/2011 Sedona Public Library	15,000.00
	<u>23,571.00</u>
Total past and near future donations	61,472.32

Exhibit B



Arizona Department of Transportation

Intermodal Transportation Division

Contract Revision Notification

03/08/2010

Approval Date: 2/11/2010 (em)

To: John Harper
District Engineer

From: Steve Boschen
Resident Engineer

Tracs #	Project #	Project Name			
H341401C	STP179-A-(001)B	SR 179 VLGE OF OAK CK N FOREST			
Contractor		Contract Amt	Contingency %	Contingency Adjustment %	Contingency Amt
FISHER SAND & GRAVEL CO. DBA SOUTHWEST ASPHALT PAVING		\$30,352,243.25	5 %	7.16 %	\$3,689,609.95
Original Amt	Percentage of Contract		Accumulated Amt	Accumulated % of Contract	
\$78,570.26	0.26 %		\$435,690.17	1.44 %	
Agreement Type	Document Num	SATS Doc Num	Emergency Approval Date		
Change Order		14	02/11/2010		
Reason Code	Plans, Revisions, and Oversights				

Brief Description
Roundabout curb removal and replacement.

SA Description
The design of the roundabout curbs as constructed on the project did not make allowance for the passage of low-clearance, long wheelbase transport trailers. As a result, the vertical faces of these curbs have sustained heavy damage from such traffic. To resolve this situation and avoid future ongoing maintenance issues, new roundabout curb configurations have been designed with less angular features and tighter operative diameters. This enhanced design to accommodate traffic of this type will minimize the likelihood of future damage. The locations and quantities of the curb replacements are to be as follows: Ridge Trail Dr./Avenida De Piedras = 270' remove, 265' install; Jack's Canyon Rd./Verde Valley School Rd. = 226' remove, 221' install; Cortez Dr. = 239' remove, 234' install; Bell Rock Blvd. = 241 remove, 236' install. Total removal, five locations: 1208' at \$8.75/lin.ft. = \$10,570.00. Total new, five locations: 1184' at \$11.50/lin.ft. = \$13,616.00. Sawcut, five locations: 1208' at \$3.02/lin.ft. = \$3,648.16. Traffic control, five locations: 5 lump sum at \$10,147.22/each = \$50,736.10. Net change order amount = \$78,570.26.

Prime Designer
DMJM Harris

Contacts			
Name	Title	Date	Comments