

BIG PARK REGIONAL COORDINATING COUNCIL, INC.
MINUTES OF REGULAR COUNCIL MEETING
THURSDAY, JUNE 14, 2012

Sedona Fire District Station #3, 125 Slide Rock Road, Sedona, AZ 86351

Call to order - Pledge of Allegiance: President Carolyn Fisher called the meeting to order at 9:00 AM and led the Pledge of Allegiance.

1. Determine Quorum by Roll Call – a quorum was established with the following 18 members present: Bell Rock Plaza Association, Canyon Mesa, Cathedral Rock Ranch, Cathedral View II, Firecliff, Highland Estates, Las Piedras, Oak Creek CC Estates I, Pinon Woods I, Pinon Woods North III, Ridge at Sedona, Sedona Village Business Assoc., Sedona Village Lodging Assoc, Sundance, Valley Vista Estates, Village Estates, Village Park, & VOCA. **8 Members absent:** Barranca I, La Barranca II, Oak Creek CC Estates III, Oak Creek Estados, Pine Valley, Pinon Woods East II, Sedona Golf Resort, & Wild Horse Mesa. Roll Call attached as Exhibit A.

2. Agenda from Executive Board meeting

The Executive Board met on June 11, 2012 at the USFS Admin Center, Sedona, AZ. Meeting time at 8:00 AM.

3. President's Report – Carolyn Fisher commented on the following items:

(a) Carolyn stated that the Big Park Council is developing a policy about emails generated by the Council.

(b) Carolyn introduced Supervisor Chip Davis, Ana Wayman-Trujillo (former Yavapai County Recorder who is now Deputy Clerk to the BOS and Special Districts Coordinator), and Barbara Fox Thomas who will also be working with Special districts who were present to discuss with the Council the transition to a local board of directors for the Red Rock Road Enhancement Maintenance District (RRREMD). Supervisor Davis gave a short history of the passage of the legislation giving the BOS the option to convert the RRREMD from a board consisting of the BOS to a local citizen board. Chip asked the Council to think about the process of converting to a citizen board in partnership with the BOS.

Chip turned the presentation over to Ana Wayman-Trujillo who discussed the grant from the Federal Highway Administration to provide enhancements to the 179 project and the need for the RRREMD to maintain those enhancements because ADOT does not do that. Ana discussed the budgeting process of the RRREMD to provide for electrical power and water (except for the public roadway light poles), insurance, office support, legal, contingencies and other matters that comprise running the RRREMD. The net assessed property value of the RRREMD is \$137,217,301 and, due to a substantial carryover in tax levy funds from 2011, the levy rate was reduced from .0642 to .0437. The total budget of the RREMD for 2012 is \$109,000. The enabling legislation goes into effect on August 2, 2012, and no action can be taken towards conversion until that time.

Ana continued her presentation by noting that all property owners in the RRREMD must be provided notice at least 20 days prior to the BOS tasking action to convert the RRREMD to a citizen board. The BOS will determine the number of members of the RRREMD board, the process by which they will be appointed (first board is appointed and elected thereafter), and whether there will be staggered terms

Ana reported that Green Earth is providing the maintenance of the enhancements under a contract with the RRREMD that is expiring June 30, 2012, and will most likely be renewed for one year through June, 2013. The BOS added an additional \$5,000 to replace trees and plants this year that have dies off in previous years.

Supervisor Davis indicated that he would like some feedback from the Council on the number of board members to constitute the RRREMD, whether terms are staggered, and whether a survey is necessary to determine whether the community wants to keep the BOS as the directors of the RRREMD or convert to a citizen board, what process would be best to decides on recommendations for members to this citizen board. Chip indicated that many of these issues will be discussed at the BOS meeting in Cottonwood on June 18. At the present time Chip is looking for a sense of the Council on whether such a survey is necessary and whether the Council wants to in partnership with the BOS in this conversion process. Chip envisioned perhaps four members from the Council to work with Ana and other County officials to make the recommendations for board members.

There was a motion made to fix the number and staggered terms of the new board, but was withdrawn to agendize a more general resolution. **Motion duly made, Seconded and Unanimously Carried to agendize this matter pursuant to Article IV, Section 6 of the Council Bylaws.** Following the unanimous vote to agendize this matter a **Motion was duly made, Seconded, and Unanimously Carried to adopt the following resolution: "RESOLVED, that the Big Park Regional Coordinating Council desires to: (i) have a local citizen board for the Red Rock Road Enhancement Maintenance District (RRREMD); (ii) be actively involved with Yavapai County in forming and appointing the initial RRREMD citizen board; and (iii) assist in any way requested with the transition from its current board to the citizen board."**

4. **New Members/Member Changes – Secretary Tom Graham** – Received written notice from Valley Vista Estates that the primary representative is Kathy Huffstetler, with Jane Petty as the 1st Alternate and Carlos Navarro as the 2nd Alternate.
5. **Secretary’s report – Tom Graham** – Tom reported that the draft minutes for May 10, 2012, were distributed and no comments had been received except for the correction a name spelling. **Moved, Seconded and Carried without objection to approve the May 10, 2012, minutes as corrected.**
6. **Treasurer’s report – Kathy Huffstetler**
 - (a) Kathy Huffstetler gave the May, 2012 Treasurer’s Report – No comments. Filed for audit and attached as Exhibit B.
7. **Corresponding Secretary’s report – Tom Graham** – Tom reported that the action of the Council last month on the Urban Chickens and Entry Gate issues was transmitted to the County. There was also a letter to Supervisor Davis thanking him for an early completion on the Beaverhead Flat Road project.
8. **Committee Reports – A reminder for Committee Chairs that display material for the screen should be submitted to Dave Norton one week in advance of the meeting.**
 - (a) **P&Z Committee – Bill Kusner** – Bill reported on the June 5, 2012 P&Z Committee meeting. There was one item from the County as follows:
 - (i) **Financial Assurances for Subdivisions – H12043 –Moved, Seconded and Carried without objection to adopt the P&Z Committee recommendation of “No Comment” on the proposed ordinance with an additional comment to expand this opportunity to enter into a lot sale restriction agreement with new subdivisions of no more than twelve lots**
 - (b) **Transportation Committee – John Gillam** – John reported on the situation on Lindsay Way where the County is measuring traffic flow and speed on that street. John also reported that ADOT will be adding a third lane on I-17 southbound from Camp Verde up the mountain.
9. **Visitor Presentation – Public Works Director Byron Jaspers** – Byron introduced his staff: Mike Willet, Assistant Public Works Director; Herb Edwards, Highway Design; Eric Stuart, Construction Manager; and Verl Cook, Verde Area Road Superintendent. Byron then reviewed the road projects that are scheduled or have recently been completed: Beaverhead Flat Road (\$1.3 million); Cornville Road (\$3.1 million); Verde Valley School Road (\$.9 million); Lower Red Rock Loop Road (\$.9 million); and Page Springs Road (\$1.1 million). Byron then described in detail what is going to be done on the Verde Valley School Road Project beginning mid-September for 10 weeks from Bell Rock Blvd to the USFS boundary. Byron described this as a heavy maintenance project but there will be no change in grade. All driveways and mailboxes affected will be restored. Some traffic delays will be experienced early in the project and that will be restricted to a maximum of 15 minutes. Several people urged Byron to put this information in the Villager newspaper.
10. **Other Reports (see reminder about display material under #8 above)**

BPRCC seeks to have attendees at meetings of many organizations. In the interest of shortening our meetings, these reports will be made on a rotating schedule of 2-3 per month:

 - (a) **Sedona Fire District – Fire Chief Kris Kazian** reported that fire last month arrived on the scene in 5 minutes & 12 seconds. Initial decisions made by SFD personnel kept this fire from spreading further. **Fire Marshall Gary Johnson** indicated that the cause of the fire will most likely be “undetermined”. Gary also urged renters to consider renters insurance.
 - (b) **AZ State Parks – Jan Lisowski** – The Benefactors of Red Rock State Park has a shortfall of state personnel to operate the park but money is available to keep the park open.
 - (c) **Village Library Center – Carolyn Fisher** – Carolyn indicated more volunteers for the June book sale were needed to help move tables and books.
11. **Old Business**
 - (a) President Carolyn indicated that a Village “calendar coordinator” is needed due to the death of Fran McWherter.
12. **New Business** – Dorothy O’Brien urged the Council to agendaize the SFD budget for discussion.
13. **Announcements**
 - (a) Library Book Sale upcoming at Station #3 on 6/21 – 6/24.

- (b) Guiding Principles from the Verde River Basin Partnership
- (d) Community Cleanup at Camp Verde Transfer Station 6/15 & 16.
- (e) Multiple fundraisers for the fire victims were announced.

14. Adjournment – Meeting was duly adjourned at 10:40 AM.

Respectfully submitted,
Thomas H. Graham, Secretary