

**BIG PARK REGIONAL COORDINATING COUNCIL, INC.**  
**FEBRUARY REGULAR MEETING MINUTES**  
**9:00 a.m., Thursday, February 11, 2016**  
**Sedona Fire District Station #3, 125 Slide Rock Road, Sedona, AZ 86351**

**Call to order - Pledge of Allegiance**

**1. Determine Quorum by Roll Call**

A quorum was established with 22 members present. Six (6) members were absent: Big Park Community School, Firecliff Community Association, Highland Estates, Sedona Village Lodging Association, Verde Valley School, Wild Horse Mesa.

**2. Appointment of Corresponding Secretary (Article 6, Section 8)**

On motion duly made, seconded, and unanimously approved appointing Barb Gordon as the Corresponding Secretary.

**3. Nominations and vote for Recording Secretary (Article 6, Section 5)**

On motion duly made, seconded, and unanimously approved electing PJ Kehoe as the Recording Secretary.

**4. Secretary's report - Tom Graham**

(a) **Minutes** - Tom Graham reported in the absence of a secretary yet elected by the Council. On motion duly made, seconded, the minutes from the January 14, 2016 meeting were approved with one objection.

(b) **Distribution of agenda, draft minutes, & Treasurer's report**

- The draft minutes and Treasurer's report will be distributed only to Council officers, representatives, & alternates.
- The agenda will be distributed to the Master List (includes the Roster List and non-member entities who have requested information about the BPRCC).

**5. President's Report - Amadeus Larew**

(a) **Welcome** - Amadeus welcomed all those present and thanked everyone for attending the meeting.

(b) **Introduction of guests/visitors** - Amadeus introduced Diane Joens, Mayor of Cottonwood, and Ken Rouse of SVBA.

**6. Executive Board Meeting - Amadeus Larew**

The Executive Board met this month at the Forest Service Ranger Station on February 8, 2016 at 9 a.m.

**(a) Development of Organizational Guidelines -**

1. Calendar of important dates will be presented at the next meeting.
2. Federal Tax status and standing - The IRS now requires non-profit organizations with low income to file Form 990-N. Since the Council has not filed for a number of years, the Council's non-profit status has been revoked by the IRS. Some of the Council members will meet with Sandy Barrett, an enrolled agent (EAs are the only federally licensed tax practitioners who specialize in taxation and also have unlimited rights to represent taxpayers before the IRS) and report back at the March meeting.
3. Arizona Department of Revenue filings - The AZ Department of Revenue does not require non-profit organizations to file a tax return.
4. Arizona Corporation Commission filings - The Council has filed its 2015 Annual Report with the AZ Corporation Commission. The 2016 Annual Report is not yet due.
5. Discussion and action on change of venue for BPRCC meetings - There will be no adjustment of the new rate by the Fire Department. Per Ken Rouse, if the Council participates in The Collective, we could have space for a nominal fee, e.g. \$10/meeting. Amadeus will explore alternate venues and report back at the

March meeting.

6. Discussion and action on checking account signatories - Harry Hirsch III, treasurer, is the sole signatory on the Council's bank account. Upon motion duly made, seconded, and unanimously approved that Amadeus Larew, as president, be added as a signatory.

#### 7. Treasurer's Report - Harry Hirsch III

- (a) **January balance** - *Cash Receipts* in the Income section will be renamed to *Total Income*. The expense entries for the JMAC fund will be updated to reflect an ending balance of \$172.38. At the time when the bench was approved, the VOCA House and Grounds Committee did not make a decision as to a tree being planted. Amadeus will followup.
- (b) **Accounts receivable** - Harry Hirsch III will follow up with members who have not paid their annual dues.
- (c) **Budget Committee report** - The Budget process is ready to start.
- (d) **Audit Committee report** - The Audit Committee met and confirmed the financial income and expense figures for 2015.

#### 8. Committee Reports

- (a) **P & Z Committee - Bill Kusner:** The Collective is now in compliance with the Dark Sky ordinance.
- (b) **Transportation Committee - Steve Fiedler:** The Weed Abatement task force has been transferred to the Transportation Committee.
- (c) **Dark Sky Committee - Joanne Kendrick:** On motion duly made, seconded and passed, the Council voted to call the community for purposes of the Dark Sky Designation as follows: Big Park/Village of Oak Creek. (Note: A Dark Sky community does not need to be incorporated).

#### 9. Other Reports

- (a) **Sedona Fire District - Gary Johnson:** Gary reported that some dishwashers are being recalled because they pose a fire hazard. People can go online to the manufacturer's website and input their model # to see if their dishwasher has been recalled. Another option is to go to the Recent Recalls - Consumer Product Safety Commission website ([www.cpsc.gov/en/recalls/](http://www.cpsc.gov/en/recalls/) - this is the federal government's recalls page for consumer products). Gary also mentioned that people should not leave their dishwasher on when they are not at home or when they go to bed.
- (b) **Yavapai County Sheriff's Office - Sergeant Dan Winslow:** PJ will notify Barb Gordon to add Tara Brooks to the mailing list. Sgt. Winslow indicated there is not a speed limit issue with Crown Ridge. Verde Valley will be the next focus of their speed limit enforcement effort.
- (c) **Yavapai College Advisory Committee - Carolyn Fisher:** Verde Valley contributes about 1/3 of the taxes for Yavapai College but does not receive 1/3 of the resources. The Verde Valley Board Advisory Committee is concerned that the Yavapai College's District Governing Board (DGB) is continuing with most of the funding for projects targeted on the Prescott side of the county. There was discussion that BPRCC needs to lead the effort to communicate this issue to the DGB. The Executive Board will make a recommendation at the March meeting.
- (d) **Forest Service:** Members were reminded of the Trails and Ales event sponsored by the Hilton on February 19th from 4:00 p.m. - 7:00 p.m. to benefit the Sedona Red Rock fund.
- (e) **Verde Valley Transportation Planning Organization - John Gillam:** This group is comprised of representatives from Verde Valley governments. There will be some resurfacing of Bell Rock Boulevard. The Council requested to be kept informed of transportation expansion.

#### 10. Old Business

##### (a) Vice-President's Report

1. Update on RRREMD - The RRREMD members are not interested in expanding the boundaries as this would include disbanding the current district and re-

establishing it under new parameters.

**11. Announcements**

- (a) **Cheryl Yeats Open House at the Library:** There will be an open house at the VOC Service Center on February 17th from 5:00 p.m. to 7:00 p.m.
- (b) **Big Park School:** Pastor Jim informed the members that there is a need for teacher supplies at the Big Park School.

**12. Adjournment** - Meeting was adjourned at 11:02 a.m.

Respectfully submitted: PJ Kehoe, recording secretary